

Meeting Name:	Minutes of Executive Meeting	Date:	June 18 2019
Aim:	General Business - Agenda	Minutes:	Helen Hughes
Venue:	Polish Hall, Grant St, Maitland	Time:	6pm – 8.45pm
Attendees	Anne Kelly, Liz Griffiths, Matt Kerr, Ruth & Bob Adams, Helen Hughes, Cecily Lenton, Marg Kavanagh	Apologies	Matt Kerr, Leisha Parkinson

Members to send responses to actions in minutes to slowfoodhuntermvalley@gmail.com

MINUTES:

Minutes / Decisions	Action
<p>1. Minutes of previous meeting Business arising:</p> <p>2. Correspondence in:</p> <ul style="list-style-type: none"> • Stall application for Ecosuburbia Event • Paperwork for Polish Hall booking 2019/2020 • Submission for Areyonga project (Andrew) • Shepherds Ground Open Day invitation 22/6 & request for future liaison with SFHV • Sprout Catering would like to access produce from SF Earth Markets for a Paddock to Plate dinner at Tocal Homestead 13/7 • Talking Dinner at Bread & Water (Maitland Gaol) • Grossman House event 19&20/10 SF involvement with honey producers • Food Rescue and Community Cooking Report 	<p>Minutes moved by Anne, seconded by Helen and carried</p> <p>Anne actioned stall app & PH booking For future discussion</p> <p>Emailed to Members & Friends</p> <p>Helen to liaise with Jacqueline & Tom</p> <p>Details to come via Mailchimp & Facebook</p> <p>Anne to liaise with GH</p> <p>See attached</p>
<p>3. Treasurer's Report</p>	<p>Matt unavailable due to work commitments</p>
<p>1. Eco-Suburbia event final planning - June 22</p> <p>Equipment & ingredients for soup / wet weather plan / gold coin donation / volunteers</p>	<p>Anne & Zoe meeting on 19/6 to finalise & Zoe attending Newcastle meeting 20/6. Anne to collect ingredients from Earth Market 20/6.</p>
<p>2. Communications / Facebook Strategies Plan to post what is in season each month Facebook issues regarding control of admins. A motion was moved by the Executive to restrict admins to Cecily & Helen. All comms to go through Cecily. Comms Strategy Meeting 25/6 Event calendar for the year on FB page?</p>	<p>Motion moved by Helen, seconded by Bob and carried</p> <p>Cecily & Helen to meet to devise initial strategy Cecily to investigate feasibility</p>

<p>3. Destination Management Plan Industry Workshops #makeitmaitland & Get Connected</p>	<p>Liz attended & will email report to Executive</p>
<p>4. Strategic Planning What does SFHV stand for? What are the opportunities & next steps to designing a framework to identify & achieve goals? Future planning needs to be flexible/adaptive/responsive aligning with core beliefs of SF. Plan to increase/improve:</p> <ul style="list-style-type: none"> • Access to fresh food – farmgate to dinner plate • Food security • Food education • Assistance to farmers to make a living • Education of farmers as business people 	<p>Special strategy meeting 30/6</p>
<p>5. General Business</p> <ul style="list-style-type: none"> • <i>Preserving Series</i> – need a list of membership contacts to send Mailchimp notification. First workshop 8/7 at 6pm at Readers Café. This will be in the form of a workshop learning how to salt lemons & limes & how to use them. Cost will be \$10 to cover ingredients & take-home preserves. Create a FB Event if needed. • <i>Drought Boxes</i> – we need 40 boxes from Organic Feast or Merewether IGA. We will have produce from Matt Dennis & The Tin Shed. We also need donations of produce which Cecily will promote on FB • <i>Earth Markets</i> – plan school holiday activities for children 	
<p>6. SF gatherings for 2019</p> <p>Next General Gathering: Monday 8/7/19 Venue Readers Café & Larder</p> <p>Special Meeting Sunday 30/6 at Liz’s office at 1.30pm for 2pm</p> <p>Next Executive Meeting: Tuesday 23/7/19 @ 6pm at Polish Hall Central Maitland. All welcome.</p>	