

<b>Meeting Name:</b>	<b>Minutes of Executive Meeting</b>	<b>Date:</b>	<b>December 17, 2019</b>
<b>Aim:</b>	Agenda	<b>Minutes:</b>	Helen Hughes
<b>Venue:</b>	<b>Guide Lane, East Maitland</b>	<b>Time:</b>	6pm – 8.55pm
<b>Attendees</b>	Anne Kelly, Ruth Adams, Liz Griffiths, Cecily Lenton, Johnny Wilson, Helen Hughes, Ian Clarke	<b>Apologies</b>	Matt Kerr, Bob Adams, Leisha Parkinson

Members to send responses to actions in minutes to [slowfoodhuntermvalley@gmail.com](mailto:slowfoodhuntermvalley@gmail.com)

### MINUTES:

Minutes / Decisions	Action
<p><b>1. Minutes of previous meeting</b>  <b>Business arising:</b></p> <p><b>2. Correspondence in:</b></p> <ul style="list-style-type: none"> <li>• TM dinner organisation</li> <li>• SF Australia Insurance update</li> <li>• SFI annual donation</li> <li>• SFHV aprons</li> <li>• EM drought boxes, mango rescue, donations</li> <li>• SFHV involvement / PPF Spudfest</li> <li>• Portable kitchen for TFD</li> </ul> <p><b>Correspondence out:</b></p> <ul style="list-style-type: none"> <li>• Thank you letters for drought donations</li> <li>• Gardens in Africa twinning</li> </ul>	<p>Minutes moved by Ruth, seconded by Johnny and carried.</p> <p>Correspondence moved by Johnny, seconded by Cecily and carried.</p>
<p><b>3. Treasurer's Report</b>  Treasurer's report for December will be tabled when all data is received.</p>	
<p><b>1. Terra Madre Dinner 10/12 and SFI campaign 2019</b>  Thank you to all involved in the successful annual celebration at Readers Café.</p>	<p>Motion that SFHV donate \$1000 to SFI meet project goals for 2020 re Ark of taste, SF Presedia, Gardens in Africa and Earth Markets. Moved by Anne, seconded by Ruth and carried.</p>
<p><b>2. Maitland Show 2020 (14 -16/2/20)</b>  Suggestion to reduce involvement to Friday and Saturday due to staffing issues. Focus on educational activities on the first day of the show, provide a static display of produce in the Horticultural Hall and run a refreshment stand/bar to build SF profile and branding.</p>	<p>Anne to liaise with Maitland Show Committee. Cecily and Helen to work on banner to promote SFHV drought relief work. Contact BJD re drought relief donation ideas.</p>
<p><b>3. Terra Madre Scholarships 2020 (8-12/10/20)</b>  Possible scholarships for 2020 – educator, chef, EM farmer/producer. Timeline – launch scholarships at Taste Festival, submissions open in mid-March, applicant interviews in early May, scholarship winners notified in late May. Need to compile a list of contacts (industry and media) for broad promotion of scholarships.</p>	<p>Ruth to speak to BJD re assistance with media promotion.  Executive to update application, reword value of scholarship and Liz to amend.  Working committee to be formed after AGM.  Seek permission from MCC events team to hold launch at Taste.</p>
<p><b>4. Tocal Field Days Update</b>  Bake or Burn competition Friday 1/5/20 (4 schools)</p>	<p>Helen to liaise with WF re requirements of Produce Way.  Working committee to be formed after AGM.</p>

<p>Need to organise demonstrations for Saturday 2/5 and Sunday 3/5. Need producers for Produce Way.</p>	
<p><b>5. SFHV Commitments 2020</b> Maitland Show/Taste Festival/Tocal Field Days Commit to attending Smart Living Festival (September)</p>	
<p><b>6. Earth Markets 2020</b> New start time - 8.30am to 1.30pm from February 6.</p>	
<p><b>7. Social Media</b> We have 5904 followers on Facebook and 1055 followers on Instagram. Top posts – Spud Fest and December EM. We still need to source appropriate images and relevant content for posts other than market posts.</p>	<p>Contact Cecily with photos and potential stories.</p>
<p><b>8. Membership</b> As at 17/12/19 there are 52 financial members. Recent sign ups have offered to volunteer in 2020.</p>	<p>Tabled by Ruth</p>
<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• We need a donations register</li> <li>• Canvasing ideas for a suitable meeting venue.</li> <li>• Sustainability workshops with MCC – aim for one per month in 2020.</li> </ul>	
<p><b>AGM 2020 scheduled for Tuesday, February 4. Reader's Café 6pm</b></p> <p>All positions will be declared vacant. <i>Positions available:</i> Leader, Assistant Leader, Secretary, Treasurer, Membership Secretary and 3 committee members.</p> <p>We are also looking for anyone who can help with the following:</p> <ul style="list-style-type: none"> <li>• <b>Tocal Field Day committee,</b></li> <li>• <b>Social Media group</b></li> <li>• <b>Terra Madre Scholarship committee</b></li> <li>• <b>Talking Dinner coordinator</b></li> <li>• <b>Raffle coordinator</b></li> <li>• <b>Submission / grant writing</b></li> </ul>	