

<b>Meeting Name:</b>	<b>Executive Meeting</b>	<b>Date:</b>	<b>February 16, 2021</b>
<b>Aim:</b>	Agenda	<b>Minutes:</b>	Helen Hughes
<b>Venue:</b>	Zoom Meeting	<b>Time:</b>	7pm – 8.30pm
<b>Attendees</b>	Anne Kelly, Helen Hughes, Ruth Adams, Matt Kerr, Marg Kavanagh, Kerrie Wade	<b>Apologies</b>	Amorelle Dempster, Ian Clarke, Jacquie Purcell, Cecily Lenton, Kendall Harrison, Johnny Wilson

Members to send responses to actions in minutes to [slowfoodhuntervalley@gmail.com](mailto:slowfoodhuntervalley@gmail.com)

Minutes / Decisions	Action
<p><b>1. Minutes of previous meeting</b>  <b>Business arising:</b></p> <ul style="list-style-type: none"> <li>Working with Children Check</li> </ul> <p><b>2. Correspondence in:</b></p> <ul style="list-style-type: none"> <li>AGM reports</li> <li>Maitland Show updates</li> <li>Purchase of a phone for SF Square Reader</li> <li>Volunteer offers</li> <li>Seed Library and CEP Newsletter</li> <li>Maitland Heritage Fest meeting 18/2/21</li> <li>Earth Market updates/Tilse's apples</li> </ul>	<p>Minutes moved by Anne, seconded by Ruth and carried.            SFHV volunteers will be encouraged to get a WWCC and register their details with SF.</p> <p>Correspondence moved by Anne and seconded by Helen</p>
<p><b>3. Treasurer's Report</b>            Cash position YTD:            Main account - \$18,000 / EM account - \$8,670 / Grants account - \$8,400 / Community Kitchen account - \$2,392/ African Gardens account \$742.</p>	<p>Moved by Matt, seconded by Helen.</p>
<p><b>1. Insurance Compliance</b>            Working with Children Check encouraged. Risk assessments must be completed for all SF activities. Need to appoint a Health and Safety Officer to oversee compliance.</p>	<p>AK to source proforma for RA.</p>
<p><b>2. Gardens in Africa</b>            SFHV sponsorship of another garden in Africa is reaffirmed.</p>	<p>Ruth to liaise with SFI and send Matt contact details.</p>
<p><b>3. Maitland Heritage Festival</b>            Takes place June long weekend. Call for any ideas to promote Maitland's agricultural heritage. Details of SF event needed by April.</p>	<p>Promote MHF on Facebook and in next SF newsletter.</p>
<p><b>4. Taste Festival</b>            MCC events team suggest it will go ahead in a changed format in May.</p>	
<p><b>5. Total Field Days</b></p>	

<p>Only 2 schools have agreed to participate in the Bake or Burn competition. SFHV to deliver Food Rescue demonstrations and kid's cooking classes on Saturday and Sunday 1,2/5.</p>	
<p><b>6. Maitland Show Produce Competition</b> 17/2-table set up /18/2-delivery of produce /19/2- judging 20/2-entrants to pick up produce or donate to Community Kitchen. Proposal to reimburse AK for purchase of hessian cloths and plates to display produce. Volunteers needed to man gate on Friday night 19/2 for Rodeo.</p>	<p>Moved by Ruth, seconded by Anne.</p>
<p><b>7. Earth Market Community</b> Insurance - \$7 per producer to cover cost of SFA insurance. EMC are still part of SFHV but no requirement to pay membership fee. Currently applying for grants to purchase better quality marquees. Proposal to purchase phone credit for donated mobile phone to be used with Square Reader.</p>	<p>Moved by Anne, seconded by Matt. AK to send invoice to MK.</p>
<p><b>8. Membership</b> Currently only option for concession membership is either youth or senior. Need for membership renewal reminders 1 month prior then 2 follow ups if there is no response.</p>	<p>Ruth to liaise with SFI re option for members with a disability and membership renewal reminders.</p>
<p><b>9. Activities and Events</b> Develop calendar of events across 4 seasons. Seed Saving workshops – March Possibility of cheese making &amp; natural dying workshops. Dinner event in Newcastle aligned with Cooks Alliance. Farm tours – Feedback Organic Recovery / Limestone Agriculture / Native Garden excursion</p>	<p>HH to contact Johnny Wilson and Tracey Roddenbury re dinner in Newcastle. AK to contact Judy Henry and David Sivyer.</p>
<p><b>10. Community Gardens</b> Jess and Kerrie writing newsletter. Carissa visiting gardens. Request for support to revitalise Yunung Community Garden from Chris Brown.</p>	
<p><b>11. Community Cooking</b> \$1000 donation from Quilting Group. Harris Farm Markets are now donating produce for use in CC. Proposal to support cost of electricity at Readers Café.</p>	<p>Moved by Anne, seconded by Matt.</p>
<p><b>12. Seed Library</b> New members of committee are very active with Kendall to assist with newsletter and Donna with seed collecting. Proposal to purchase 3kg of garlic from Four Acre Farm.</p>	<p>Moved by Anne, seconded by Matt.</p>
<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• SFHV merchandise (aprons/teeshirts)</li> <li>• Seed Library Newcastle offering seed saving workshops</li> </ul>	<p>Ruth to investigate options. Marg to contact Signature Clothing re prices.</p>
<p><b>Next month's meeting is Tuesday, March 16, at 7pm on Zoom.</b></p>	